



GOVERNMENT OF MAHARASHTRA
MAHARASHTRA INSTITUTE OF MENTAL
HEALTH, PUNE

Sassoon General Hospital Campus, Agarkar Road, Pune.
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Information Brochure For
Post Basic Diploma in Psychiatric / Mental Health Nursing
Academic Year 2021-2022



Post Basic Diploma in Psychiatric / Mental Health
Nursing



Academic Year 2021-2022

Sr No	ADMISSION PROCESS CALENDAR	DATE
1	Date of availability of application forms on www.mimhpune.org	Till 16/12/2021
2	Last date of submission of forms at given address	16/12/2021
3	Date of written entrance examination	17/12/2021
4	Time of examination	11.00 a.m. -1.00 p.m.
5	Provisional merit list	18/12/2021
6	Final merit list & first selection list	20/12/2021
7	Second selection list	27/12/2021
8	Counseling and last date for admission for students selected in second selection list	31/12/2021
	Attested photocopies of Certificates / Documents to be attached with the application form. If selected then all the original documents & one set of attested photocopies should be brought & submitted at the time of counseling.	

TABLE OF CONTENTS

Sr. No	Content	Page No
1	Introduction	1
2	Aim and Objectives	2
3	Eligibility Criteria	2
4	Number of seats	3
5	Language of Instructions	3
6	Fee structure	3
7	Application process / How to apply	3
8	List of documents	4
9	Schedule of Admission Process	5
10	Written Entrance Examination	5
11	Tie- Breaker determination	6
12	Counseling Process	6
13	Hostel Accommodation	6
14	Conduct and Discipline	6
15	Annexure A - Application form	8 – 10
16	Annexure B – Medical Fitness Certificate Format	11

1) INTRODUCTION:-

Maharashtra Institute of Mental Health (MIMH) is a state level, apex government institute working in the field of mental health, established in 1991 by the Government of Maharashtra. This institute works under administrative control of Medical Education and Drugs Department of State Government. This institute is recognized as a 'Centre of Excellence' in the field of mental health by the Ministry of Health and Family Welfare, Government of India.

MIMH provides comprehensive and holistic mental health services for the prevention & treatment of mental health disorders and also for the promotion of positive mental health in the society. MIMH provides tertiary mental health care, to patients all over Maharashtra and adjoining states. It caters to the clinical needs of both acute and chronic persons with mental illness, through inpatient and outpatient services using clinically relevant multidisciplinary approaches. There is also a special outpatient department for the assessment & certification of children with psychological disabilities. A day care centre for the psychosocial rehabilitation of patients with psychiatric disorders is also available. Psychometric testing and counseling is also being carried out routinely. It also provides high quality forensic psychiatric and legal mental health evaluation & treatment for prisoners and criminal offenders with psychiatric disorders sent from court or prisons. It also offers consultation liaison services since it is attached to the large government run Sassoon General hospital.

This institute offers different courses in mental health for creation of trained manpower in Psychiatric Nursing, Psychiatric Social Work and Clinical Psychology. The institute has built a beautiful mental health complex on its own land at Pashan, Pune and institute is recently shifted to Pashan campus. Post Basic Diploma in Psychiatric Nursing course is affiliated to Maharashtra State Board of Nursing and Paramedical Education Mumbai, recognized by Government of Maharashtra and Indian Nursing Council.

2) AIM:-

The course is designed to develop an understanding of the dynamics of human behavior and principles, practices of psychiatric nursing.

3) OBJECTIVES:-

At the end of the course, the student will be able to:

1. Describe the concepts and principles of psychiatric/ mental health nursing.
2. Demonstrate therapeutic skills of inter personal relationships communications and counseling.
3. Demonstrate skill in providing psychiatric nursing care.
4. Provide emergency psychiatric nursing care and crisis intervention.
5. Apply nursing process in caring of psychiatric patients.
6. Participate effectively as a member of the health team.
7. Participate actively in preventive and promotive strategies of mental health care with special reference to at risk and vulnerable groups.
8. Organize and demonstrate skills in management of psychiatric nursing services including rehabilitation units.
9. Make a plan for organization of psychiatric nursing units, Conduct research in psychiatric/ mental health nursing.
10. Teach and supervise nurses, allied health workers, family and community.

4) ELIGIBILITY CRITERIA:

As per the Indian Nursing Council guidelines the eligibility criteria for Post Basic Diploma in Psychiatric / Mental Health Nursing programme is as follows:

The student seeking admission to this course should

1. Be a registered nurse (R.N & R.M) or equivalent
2. Possess a minimum of one year experience as staff nurse
3. Nurses From other countries must obtain an equivalence certificate from INC before admission
4. Be physically fit

Simultaneous attendance in other courses is not permitted

5) NUMBER OF SEATS FOR ACADEMIC YEAR 2021-2022:

Sr. No	Name of the Course	Intake capacity
1	Post Basic Diploma in Psychiatric/ Mental Health Nursing (Full time)	10 seats (SC-1, ST-1, NT B-1, OBC-2, EWS-1, Open-4)

Reservation policy will be followed for admission as per the existing rules of Maharashtra Government.

6) LANGUAGE OF INSTRUCTIONS: English

7) FEE STRUCTURE:

The fee structure for Post Basic Diploma in Psychiatric/ Mental Health Nursing for academic year 2021-22 is Rs. 25000/-

Note:

1. Students will have to pay examination fees, any other fees as and when made applicable by MSBNPE, Mumbai from time to time.
2. After completion of course, subject to loss, breakage, damage of instruments, books, journals etc refundable amount will be deducted as per no dues certificate.
3. If cost of instruments/ books/ Journals is more than deposit money, then entire remaining amount will be recovered from student.

8) HOW TO APPLY:

1. Candidates can apply **offline on or before 16/12/2021 till 5:00 pm.**
2. No other mode of application will be accepted.
3. The candidates who want to seek the admission for Post Basic Diploma in Psychiatric / Mental Health Nursing course should apply in **prescribed application form** format along with information brochure containing procedures for admission to Post Basic Diploma in Psychiatric / Mental Health Nursing.
4. The candidates should print the **application form** available on www.mimhpune.org, fill it manually, paste a recent passport size photograph (3.5 cm x 4.5 cm) and attach a set of photocopies of relevant certificates as mentioned in this brochure.
5. The application fees via **Demand draft (Rs. 300/- for open category and Rs 200/- for reserved category)** drawn in favor of **“Director-Professor, Maharashtra Institute of Mental Health, Pune”** payable at Pune should be attached along with application form.

6. The application form must be submitted on or before **16/12/2021 till 5:00 pm.**
7. Candidates should submit/ send application form on the following address:
**“Director-Professor,
Maharashtra Institute of Mental Health,
Sassoon General Hospital Campus, Pune - 411001”.**
8. **Original documents / certificates** should not be attached with the application form.
9. In service candidates should attach **No Objection Certificate (NOC)** from concerned authority along with application form.
10. Application fees are **Non-Refundable.**
11. Candidates submitting incomplete application form / documents will not be considered for admission process.
12. **Director-Professor has reserved rights for any changes in the entire admission process at any time.**

9) LIST OF DOCUMENTS:

Self-attested photocopies of following documents / certificates are required to be submitted along with the application form in given order

Sr. No.	List of Documents
1.	SSC Mark sheet and Certificate
2.	HSC Mark sheet and Certificate
3.	Nationality certificate
4.	Domicile certificate
5.	Caste certificate (If applicable)
6.	Caste validity certificate (If applicable)
7.	Valid non creamy layer certificate (If applicable)
8.	R.G.N.M, Basic B.Sc. Nursing/ P.B.BSc. Nursing Mark sheets (Each Year) & Certificate
9.	College leaving certificate (LC/ TC)
10.	Degree certificate
11.	MNC registration with renewal slip
12.	Attempt certificate
13.	Experience certificate
14.	Medical Fitness Certificate as per ‘Annexure B’
15.	Aadhar card
16.	Marriage certificate& Gazette certificate (If Change in Name)
17.	Gap certificate on Affidavit of Rs.100/- (If applicable)
18.	No Objection Certificate (NOC) from concerned authorities in case of In-Service candidate.
19.	Migration certificate issued by the respective University

10) SCHEDULE OF ADMISSION PROCESS:

Sr. No	Date	Admission process
1	16/12/2021	Last date to receive application forms
2	17/12/2021	Written Entrance Examination
3	18/12/2021	Result and Provisional merit list
4	20/12/2021	First selection list
5	27/12/2021	Second Selection list
6	31/12/2021	Counseling and last date for admission for students selected in second selection list

11) WRITTEN ENTRANCE EXAMINATION:

- i) It will be conducted on 17/12/2021 at 11:00 am in the institute.
- ii) Candidates should report to examination venue latest by 10:30 am.
- iii) Candidates has to bring blue ball pen for the examination
- iv) The examination will consist of 100 MCQ's with 01 (one) mark each
- v) All questions are compulsory
- vi) Duration for the examination will be 120 minutes.
- vii) The language of examination will be English.
- viii) Each Question will be of single best response objective type with four answer options.
- ix) Candidate should tick mark (√) the correct answer.
- x) Candidate should not use any other method for answering i.e. Half Circle, dot, darken one, cross etc.
- xi) Each correct response shall be awarded one mark.
- xii) There shall be **NO NEGATIVE MARKING** for wrong answer.
- xiii) Do not write anything on the question paper. If written anything then such type of act will be considered as an attempt to resort to unfair means.
- xiv) Over writing for the options will not be evaluated
- xv) If any candidate has any objection against any question in the question paper of this written entrance examination the same may be raised through a written application addressed to the Director Professor on the same day of examination. Representation received after this period shall not be considered.
- xvi) Institute will not pay travelling allowance to any of the candidates who appear for written entrance examination

11) TIE-BREAKER DETERMINATION:

In case of two or more candidates securing equal number of marks in the written entrance examination tie breaker criteria will be applied in following order:-

1. The candidate with more aggregate marks of all four years of B.Sc. Nursing/ All two years of Post Basic B.Sc. Nursing/ All three years Revised General Nursing and Midwifery taken together (converted into percentage) shall be preferred.
2. The candidate with more aggregate marks at Higher Secondary School Certificate Examination (converted into percentage) shall be preferred
3. The candidate with more aggregate marks secured at Secondary School Certificate Examination, converted into percentage.
4. An older candidate will be preferred over a younger candidate.

12) COUNSELING PROCESS:

The candidates who are selected will be called for counseling process. At the time of counseling, the candidate should bring all original documents and a set of self-attested copies of the same.

14) HOSTEL ACCOMMODATION:

1. It will be subject to availability.
2. Hostel fees will be charged as mentioned in fee structure
3. Director-Professor has reserved his rights for providing hostel accommodation

15) CONDUCT AND DISCIPLINE:

- i. Failure of the candidate in making full and correct statements in the application form and/or suppression of any information would lead to disqualification of the candidate, even at later date.
- ii. It is responsibility of every candidate to submit proper documents. Any attempt to submit documents which are not genuine will lead to cancellation of the admission of the candidate, forfeiture of the fees, deposits and expulsion of the candidate from the college by the Competent Authority or by his authorized official. The name of such candidate/s shall be deleted from the Merit list and he/she will not be eligible for further rounds of the selection process and will be debarred from the selection process. If deemed fit even criminal proceeding may be initiated by the Competent Authority against such candidates / their parents.

- iii. All candidates selected for admission shall be subject to the disciplinary rules of the Institution, MSBNPE Mumbai, recognized by Government of Maharashtra and Indian Nursing Council.
- iv. Maharashtra State Board of Nursing and Paramedical Education, Mumbai shall take the decision regarding eligibility, enrolment and registration and granting of the term of selected candidates. The selection of a candidate by the Competent Authority at a later date does not place any onus to accord approval for grant of term.
- v. Canvassing directly or indirectly for the allotment of seat would disqualify the candidate for admission. Influencing the staff by unfair means, will lead to cancellation of allotted seat and such candidate will also face disqualification for appearance in the subsequent process.
- vi. In case of dispute in the matter of allotment of seat / course / institution or any other matter pertaining to the admission process, the decision of the Director- Professor shall be final and binding to all.

Director-Professor has reserved his rights for any changes/ modifications in the admission procedure

For any queries or clarifications regarding admission procedure, kindly contact

Ms. Shital Dhoke, Mr. Divyam Nikam, Ms. Neeta Ambore - Contact No: 7276784555 / 9284144850,

Contact during office hours (09:00am to 05:00pm).

OR

Email us on: mimhnursing2009@gmail.com during office hours (09:00am to 05:00pm).



Government of Maharashtra

Maharashtra Institute of Mental Health

Sassoon General Hospital campus, Pune - 411001

Phone No. 020-26136536

E-mail: dp.mimhpune@gov.in

APPLICATION FORM
POST BASIC DIPLOMA IN PSYCHIATRIC / MENTAL HEALTH NURSING
Academic Year 2021-2022

Application No.
2021/

(For office use only)

Recent
Passport
Size
Photo
(3.5cm x 4.5cm)

INSTRUCTIONS TO CANDIDATES

- a) The application form should be filled by the candidate in own handwriting.
- b) The form should be completely filled and incomplete application will not be considered.
- c) Candidates who are in government service should apply through proper channel.
- d) Canvassing in any form will be disqualification.
- e) Do not attach any Original Certificates with this application form.
- f) Self-attested copies of educational certificates, experience certificate, age proof, caste/community certificates, NOC, check list documents, etc. should be attached with application.
- g) If the space provided for furnishing particulars against SI. No. 1 to 19 is insufficient, full particulars may be furnished in a separate sheet of paper and enclose with the application, inserting reference to that effect.

1.	Full Name of the Applicant (IN BLOCK LETTERS)	
2.	Father's/ Husband's Name (IN BLOCK LETTERS)	
3.	Mother' Name (IN BLOCK LETTERS)	
4.	Present residential address	
5.	Permanent address	
6.	Gender	
7.	Mobile No.	
8.	E-Mail ID	

	Date of Birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
9.	Age as on last date of submission of application	Years	Months	Days						
10.	Nationality									
11.	Religion									
12.	Category									
13.	Marital Status									
14.	MNC Registration No.									
15.	Date of Registration									
16.	Latest Renewal of registration	From:					To:			
17.	Currently working in	DMER	DHS	PRIVATE						
	(Please Tick (✓) Appropriate Block)									

18. EDUCATIONAL QUALIFICATION:-

Exam	Name of Institute	Month and year of passing	Marks Obtained	Marks Out of	Percentage
S.S.C					
H.S.C.					
Basic B.Sc. Nursing/ P.B. B.Sc. Nursing / P.B. B.Sc. Nursing IGNOU / RGNM					
First Year					
Second Year					
Third Year					
Final Year					
Grand Total					

19. WORK EXPERIENCE :- (Starting with latest work experience)

Sr. No	Name of Organization/ Institute	Name of the Post	Duration		Reason for change
			From	To	
1.					
2.					
3.					

20. DETAILS OF DEMAND DRAFT: (DD is to be submitted along with the Application form)

DD. Amount:- **DD. No:-**..... **DD. Date:-**

Bank Name:- **Branch:-**

UNDERTAKING

I age.....hereby declare that above information furnished by me is true and correct to the best of my knowledge. I am aware that my admission is liable to be cancelled or rejected and Civil/Criminal action can be prosecuted against me if any information furnished by me is found fraudulent /incorrect/ false at a later date. I am aware that I need to obtain and produce my original certificate enlisted at the time of counseling without which I shall not get the 'Provisional Admission'.

Date:

Signature:

Place:

CERTIFICATE OF MEDICAL FITNESS

Date : / /2021

This is to certify that I have conducted clinical examination of
Mr./Ms./Mrs.

Who is desirous of admission to M.Sc. in Psychiatric / Mental Health Nursing course.

He/she has not given any personal history of any disease incapacitating him/her to
undergo the professional course. Also, on clinical examination it has been found that he/she is
medically fit at present.

Seal of Registered Medical Practitioner	Signature
	Name:
	Registration No.:
	Address of the Registered Medical Practitioner

